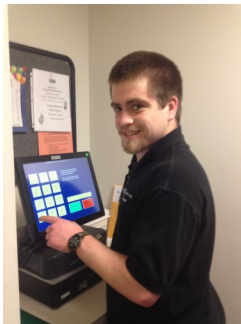




Student Eligibility
Guidelines

The following characteristics are recommended for student candidates applying to the TEC Project SEARCH Program.

- Appropriate social skills
- Basic communication skills (verbal or supported by technology)
- Ability to take direction
- Minimum of 17 years of age
- Approaching the last year in the public education system
- Independent personal care skills and good hygiene
- Ability to pass a drug screen, felony check, and up-to-date immunizations
- Willingness to access independent transportation options as needed



Application to the
TEC Project SEARCH at NWH

For more information contact:

Susan Donelan

Director of Student Services

The Education Cooperative (TEC)

781-326-2473, X103

sdonelan@tec-coop.org

Erin C. Sarkar

Project SEARCH Coordinator

Newton-Wellesley Hospital

781-752-6512

esarkar@tec-coop.org

Informational tours can be arranged through TEC for interested applicants.

Applications will be provided upon request, detailing the application process for qualified students.

Students who are interested in participating in Project SEARCH are directed to contact their district's Director of Special Education.

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the education
COOPERATIVE



Project SEARCH

at Newton-Wellesley Hospital



A ten-month school-to-work program for students with disabilities housed entirely at Newton-Wellesley Hospital (NWH). Total workplace immersion facilitates a seamless combination of classroom instruction, career exploration, on-the-job training and job placement support. The goal for each student is competitive employment in their home community, transferring the skills and workplace practices that they have acquired and demonstrated at TEC Project SEARCH at Newton-Wellesley Hospital.



The Education Cooperative (TEC)

141 Mansion Drive

East Walpole, MA 02032

781-326-2473 www.tec-coop.org



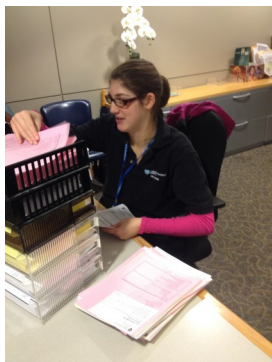
WORKSITE ROTATIONS

TEC Project SEARCH students build communication and problem-solving skills, as well as job-specific skills, through their individual worksite rotations at Newton-Wellesley Hospital.

Each student participates in three worksite rotations, supported by an onsite Project Search Coordinator and supervised by NWH department managers. Additionally, the Project Search Coordinator oversees student programs and provides 90 minutes of instruction during each workday.

TEC Project SEARCH positions at NWH are unpaid student internships, similar to other internship programs that exist in many hospitals, but individually crafted to capitalize on each student's individual interests and vocational potential.

Student worksites are identified through a continuous collaborative process involving the NWH liaison, TEC Project Search Coordinator and specific worksite supervisors.




Newton-Wellesley Hospital INTERNSHIP SITES

Approximately thirty percent of positions within a hospital setting fall into the support category. TEC Project SEARCH will work closely with NWH departments to identify their needs and place students who have skills and interests to meet those needs. The following chart illustrates some of the types of tasks, by department, which might be used as training sites.

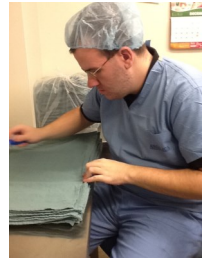
All students will receive daily instruction in general work behaviors/skills, resume writing, interviewing, job procurement/maintenance, before proceeding to their individual internship assignment, where they will complete the work day alongside NWH employees. Close communication and collaboration among the TEC teacher, TEC job coach, and NWH staff will support the student's skill development in their assignment.

<i>Assembly</i>	Admissions, Microbiology, Virology, Pathology
<i>Clerical</i>	Oncology, Medical Library, Adolescent Medicine, Clinical
<i>Courier</i>	Blood Bank, Mailroom, Patient Escort
<i>Sterilization</i>	Surgical, Environmental Services
<i>Stocking</i>	Materials Management, Patient Floors, Emergency Department
<i>Environmental Services</i>	Cafeteria, Patient Floors, Linens, Landscaping, Food Preparation



TEN-MONTH PROGRAM

An initial orientation to Newton-Wellesley Hospital's culture and facilities will be planned for each student in early September, acquainting them with hospital protocol, site navigation and employee performance expectations.



The TEC Project SEARCH internship locations will commence in September for a maximum of 6-8 students in each year, who will attend the program 8:15 a.m. – 2:45 p.m. daily.

Students will spend approximately ten to twelve weeks at each internship site during the course of the ten-month program. The student and teacher work together with the NWH liaison to choose worksites based on that student's previous work experience, interests, and skills assessment. For each worksite rotation students will prepare a resume, interview with the NWH Department Manager, and arrange scheduling.

Student applications to the program after September will be considered on an individual basis.

