

# INITIAL ADMINISTRATIVE LICENSURE PROGRAM

---

— *the* education  
— COOPERATIVE

BOSTON  
UNIVERSITY

# The TEC/BU Program is...

- a cost-effective district-based means of gaining administrative licensure.
- fully approved by the Massachusetts Department of Elementary and Secondary Education.
- comprised of courses taught by BU faculty at our East Walpole site with credits from the university.
- a two-year program of courses and a practicum.

# Types of Licenses

- Superintendent/  
Assistant Superintendent
- Principal/Assistant  
Principal
- Special Education  
Administrator (must already  
have a Sped Teacher license)
- Supervisor/Director (for  
core areas, need 18 graduate  
content credits in subject in core  
areas)



# Program Components

- Orientation session
- Four 4-credit courses
- Four 2-credit courses
- Pre-practicum
- Practicum
- Practicum Seminar
- Portfolio workshop (for non-principal candidates)
- DESE PAL (for principal candidates)

# Courses (total of 24 credits)

- Strategic Planning and Implementation (4 credits)
- Performance-Based Instructional Leadership (4 credits)
- Educator Evaluation and Supervision (4 credits)
- Educational Equity and the Law (2 credits)
- School Labor Relations and Personnel Management (2 credits)
- School Governance, Finance and Operations (4 credits)
- School Leadership: English Language Learners (2 credits)
- Family and Community Engagement (2 credits)

# Practicum

- 25 hours pre-practicum
- 500 hours practicum/300 hours for supervisor/director
- 16 hours practicum seminar (8 two-hour sessions)



# Why TEC's Program?

- The program is sponsored by The Education Cooperative in conjunction with Boston University.
- Courses are held at TEC's site during the school year. There is free parking.
- There are no summer classes.
- The cost is considerably less than what you would pay at BU.
- Each of the courses comes with credits from BU.
- They can be applied towards a C.A.G.S. or Master's degree if you wish to continue at BU.
- Instructors are knowledgeable, dynamic practitioners.
- Classes operate on a cohort model and the group is small enough to foster a sense of collegiality and support.

# Where are our graduates?

- Department Chair
  - Dedham (2)
  - Wellesley
- Assistant Principal
  - Holliston
  - Medway
  - Hampshire Regional
  - Boston
- Director of Pupil Services
  - Medfield
- SPED Department Chair
  - Wellesley
- Director of Personnel and Administrative Services
  - Acton
- Elementary Principal
  - Newton (2)
  - Wellesley
  - Plainville
  - Dedham
- Middle School Principal
  - Franklin
  - Westwood
- Director of Media and Technology
  - Needham
- High School Dean
  - Norwood



# Requirements for Admission

- Completed application form
- Proof of educator licensure
- **Proof of passing Communication and Literacy test or date it will be taken**
- Official college transcripts
- **Either completion of a Master's degree or at least a 3.2 undergraduate GPA in an accredited university**
- At least three years of work in education
- Writing Sample (statement of leadership philosophy)
- Résumé
- Two recommendations that speak to the candidate's leadership potential
- Proof of Special Education licensure for those seeking Special Education Administrator
- Proof of 18 graduate credits in their field for those seeking Supervisor/Director Licensure
- Evidence of leadership experiences

# PROGRAM COST 2016-2017

- \$2200 per 4-credit course
- 10% discount for courses for those in TEC districts
- \$1500 for practicum
- Payments spread out by semester



# Questions?

Go to our website for more information and documents.

[www.tec-coop.org](http://www.tec-coop.org)

Select Professional Development



The screenshot shows the website for 'the education COOPERATIVE'. The header includes navigation links for Educators, Students, Parents, TEC Staff, and About Us, along with a search bar. A dark navigation bar contains links for MEMBER SERVICES, SPECIAL EDUCATION, PROFESSIONAL DEVELOPMENT (highlighted in green), STUDENT PROGRAMS, and TEC ONLINE ACADEMY. Below this is a section for 'PROFESSIONAL DEVELOPMENT' featuring a photo of four people in a meeting and the heading 'Licensure Programs'. A 'QUICK LINKS' sidebar on the left lists Professional Development, Course List, Registration, and Licensure Program. The main content area under 'ADMINISTRATIVE LICENSURE' describes a partnership with Boston University and lists goals for the leadership program.

the education COOPERATIVE

Educators Students Parents TEC Staff About Us

Search

MEMBER SERVICES SPECIAL EDUCATION PROFESSIONAL DEVELOPMENT STUDENT PROGRAMS TEC ONLINE ACADEMY

PROFESSIONAL DEVELOPMENT

Licensure Programs

QUICK LINKS

- Professional Development
- Course List
- Registration
- Licensure Program

ADMINISTRATIVE LICENSURE

The Education Cooperative in partnership with Boston University provides a comprehensive administrative licensure program that prepares educators to take on the challenges of leading schools and districts in the 21st century.

Goals of The Education Cooperative and Boston University Administrative Leadership Program

- To meet the needs of our member districts to build leadership capacity through a rigorous, accessible and cost-effective leadership program
- To prepare educational leaders with 21st century knowledge and skills necessary to promote